

Tools for Schools - Indoor Air Quality

Follow-up Action Plan for District Maintenance



Sawgrass Springs Middle

78.5 57% 383

Principal: Ms. Adeline Andreano

Walkthrough Date: 5/12/2004

Temp RH Co2
Outside Measurements

Assignment Member: Aston Henry

Room	Priority	Responsible	Assessment Comments	Recommended Corrective Action
201	2	District Maintenance	Return air register grill on the east wall is not functioning.	Maintenance needs to establish work order to irepair air register grill and implement appropriate corrective action.
201	2	District Maintenance	West wall by the window - paint is bubbling, drywall is damaged.	Repair the drywall as appropriate.
205	2	District Maintenance	Room smells musty.	Remove carpet and install new tile floor.
306	1	District Maintenance	Water is leaking through the window on the south wall.	Repair the window as appropriate.
306	2	District Maintenance	Carpet is badly stained and soiled.	Remove carpet and install new floor tile.
316	2	District Maintenance	Temperature was within acceptable range at time of assessment. Dust and debris on return air grill.	Maintenance needs to establish work order to inspect and clean return air grill.
316	2	District Maintenance	Animal droppings identified within the classroom and the storage closet.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
320	3	District Maintenance	Teacher reported desk no longer smells like mildew. Co2 was slightly elevated.	Maintenance to inspect and repair as appropriate to lower Co2 level.
322	2	District Maintenance	Temperature was within acceptable range at time of assessment. Air supply grills appear relatively clean. Return air grill in the ceiling had signs of dust and debris build up.	Maintenance needs to establish work order to inspect and clean return air grill.
323	2	District Maintenance	Temperature was within acceptable range at time of assessment. Co2 was slightly elevated.	Maintenance to inspect and repair as appropriate to lower Co2 level.
334	2	District Maintenance	Dust and debris was observed on the air return registers at the time of the assessment.	Maintenance needs to establish work order to inspect and clean return air grill.
342	2	District Maintenance	The humidity was 61% at the time of assessment. The desired humidity level is below 60%.	Maintenance to evaluate HVAC system to lower humidity level.
344	2	District Maintenance	Dust and debris was observed on the return air grill at the time of the assessment.	Maintenance needs to establish work order to inspect and clean return air grill.
344	2	District Maintenance	Teacher reported odor coming from carpet.	Maintenance to evaluate and remove carpet and install floor tiles.
351	3	District Maintenance	No odors were detected at time of assessment. Carpet reveals signs of staining and soiling.	Remove carpet and install new tile floor.
354	2	District Maintenance	Co2 level was slightly elevated at time of assessment.	Maintenance to inspect and repair as appropriate to lower Co2 level.

Room	Priority	Responsible	Assessment Comments	Recommended Corrective Action
354	2	District Maintenance	Air is flowing into classroom from the air supply diffusers. Dust and debris on return air register grill.	Maintenance needs to establish work order to inspect and clean return air grill.
354	3	District Maintenance	Stains and soiling identified on the carpet.	Remove carpet and install new tile floor.
805	2	District Maintenance	Co2 level was slightly elevated at time of assessment.	Maintenance to inspect and repair as appropriate to lower Co2 level.
840	2	District Maintenance	Co2 level was slightly elevated at time of assessment.	Maintenance to inspect and repair as appropriate to lower Co2 level.
840	2	District Maintenance	Dust and debris was observed on the air supply and return registers at the time of the assessment.	Maintenance needs to establish work order to inspect and clean air supply and return air grill.
840	3	District Maintenance	Carpeting is stained and soiled.	Remove carpet and install new tile floor.
850	2	District Maintenance	Dust and debris was observed on the air supply and return registers at the time of the assessment.	Maintenance needs to establish work order to inspect and clean air supply and return air grill.